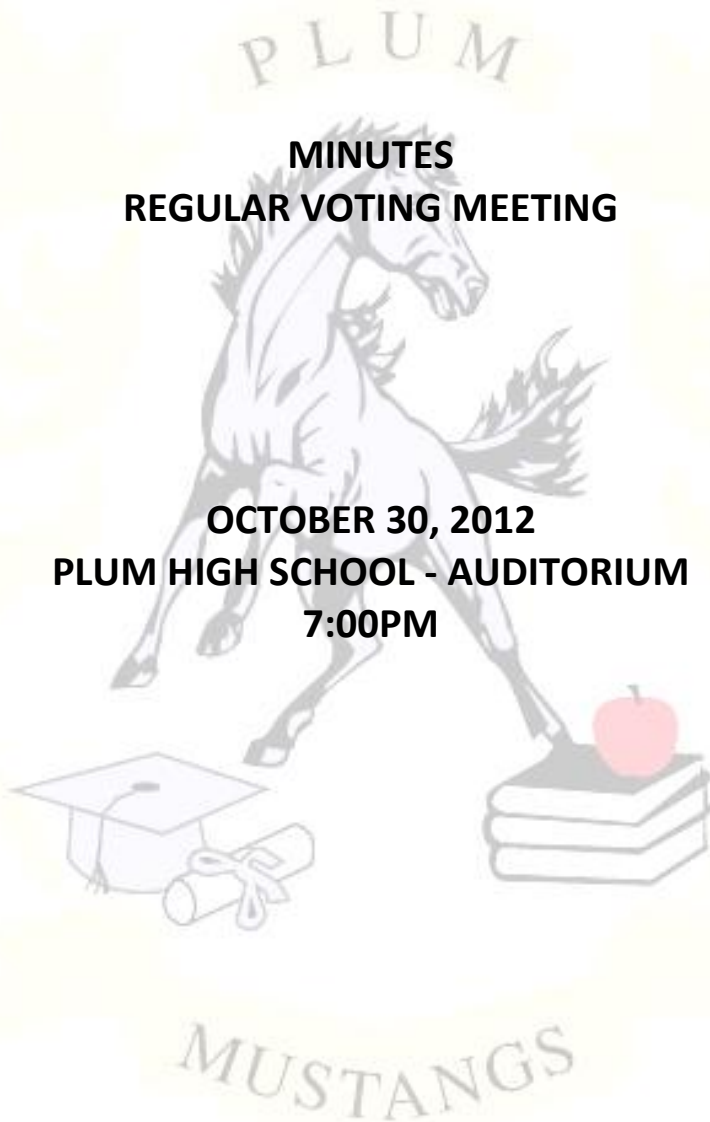


**PLUM BOROUGH SCHOOL DISTRICT
900 ELICKER ROAD
PLUM, PA 15239**

**MINUTES
REGULAR VOTING MEETING**

**OCTOBER 30, 2012
PLUM HIGH SCHOOL - AUDITORIUM
7:00PM**



The mission of the Plum Borough School District, in partnership with students, parents and the community, is to achieve excellence in education by preparing all students to take their place in the diverse and changing world of the 21st century. The District will provide a safe and stimulating environment that will promote and support critical thinking and life-long learning.

**Plum Borough Board of School Directors met on
Tuesday, October 30, 2012 at 7:00PM in the
Plum High School Auditorium for the Regular Voting Meeting**

Call to Order/Pledge of Allegiance

Mr. Andrew Drake called the meeting to order at 7:11PM and led the group in the Pledge of Allegiance.

Roll Call

Mrs. Cynthia Vento took roll.

Present: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White and Zucco

Absent: Tommarello

Solicitor: Mr. Lee Price

Executive Session

The Board met in Executive Session on October 23, 2012, and this evening, October 30, 2012 to discuss matters of personnel and negotiations.

Approval of Minutes

Recommend approval of the following Meeting Minutes: September 25th Regular Board Meeting; October 9th Education Committee; October 9th Policy Committee; October 16th Facilities Committee; October 16th Food Service and Nutrition Committee; October 18th Discussion Session; and the October 23rd Finance Committee.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

District Features

Strategic Planning

Recognition for the 16 volunteers who participated in the Academic, Facilities, Finance and Support Services Strategic Planning Committees.

Mr. Tom McGough – Recipient of the Master School Board Accreditation

Citizens’ Comments on Agenda Items

None

Citizens’ Comments on Non-Agenda Items

None

Agenda

Facilities Committee - Mr. Shane McMasters, Chair

Recommend approval to accept the following Use of Facilities Applications:

ORGANIZATION	DATE OF USE	SCHOOL AND AREA
1. Dance Masters of PA	November 3, 2012	Oblock Jr. High – Auditorium, (2) Classrooms
2. PHS NHS	November 20, 2012	Sr. High – Auditorium
3. PHS Student Government	November 21, 2012	Sr. High – Cafeteria and Gym #2
4. PHS Cheerleading Boosters	November 14, 2012	Sr. High – Library
5. PHS Lady Mustang Softball Team	November 29, 2012	Sr. High – Cafeteria
6. Adlai PTA	March 8, 2013	Oblock Jr. High – Auditorium
7. Plum Junior Olympics Wrestling Group	January 11 and 12, 2013	Oblock Jr. High – Gym, main lobby, locker rooms, cafeteria
8. Plum Junior Olympics Wrestling Group	February 6,12, and 13	Oblock Jr. High – Hallway and locker rooms
9. Holiday Park PTA	11/8,12/13,3/19	Holiday Park – Cafeteria

10. 6 th Grade Trip Committee	November 20, 2012	Holiday Park – Cafeteria
11. Plum Area Soccer	November 1, 2012 through March 28, 2013, Monday through Thursday	Holiday Park – Gym
12. Pivik PTA	12/5,1/2,2/6,3/6,4/3,5/1	Pivik - Cafeteria
13. Pivik PTA	December 7, 2012	Pivik - Cafeteria & Gym
14. Pivik PTA	December 7, 2012	Pivik - Gym
15. Pivik PTA	12/11/2 and 3/21/13	Pivik – Cafeteria
16. Pivik PTA	January 18, 2013	Pivik – Cafeteria
17. Pivik PTA	2/27,3/22,4/19,5/16	Pivik - Cafeteria & Gym
18. Adult Basketball Group	Beginning November 7, 2012 and ending May 29, 2013 – Wednesday evenings	Pivik – Gym
19. Regency Park PTA	10/3,11/7,12/5	Regency Park – Library
20. Regency Park PTA	12/7,1/11,3/1,3/4,	Regency Park – Gym
21. Adlai PTA	1/23,2/15,2/25,2/26,4/17,5/24	Adlai - Gym
22. Adlai Staff	3/21/13	Adlai - Gym and Cafeteria

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval of a one-year renewal control service agreement with Combustion Service and Equipment Company in the amount of \$26,040 annually.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval of a one-year renewal agreement with Cintas for logo mats at the PHS in the amount \$362 per month.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to pay the Pivik construction invoices, as presented.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to accept the Nello Change Orders Number 45 through 48 for a net cost of \$33,967.35.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to award bid to Tuscano-Mahr Roofing Inc. for PHS pool roof repair in the amount of \$9,400.00, this represents the lowest responsible bid.

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

The Facilities Committee met on October 16, 2012. Mr. McMasters made this report. The next meeting is scheduled for Monday, November 5, 2012 at 6:00PM in the PHS Board Room.

Personnel Committee - Mr. Sal Colella, Chair

Recommend approval to accept the resignation of Linda Strano, Bus Aide, retroactive to October 18, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval of the following maternity leaves:

1. Christine Bossung, Elementary Guidance Counselor at Adlai Stevenson and Center Elementary Schools, beginning on or about February 8, 2013 through April 12, 2013.
2. Tiffany Knouff, 6th Grade Teacher at Pivik Elementary School, beginning on or about February 25, 2013 through April 5, 2013.
3. Amanda Durick, Art Teacher at Oblock Junior High School, beginning on or about March 11, 2013 through April 25, 2013.
4. Allison Campbell, Special Education Teacher at Oblock Junior High School, beginning on or about March 4, 2013 through the end of the 2012-13 school year.
5. Jenna Romanelli, Social Studies Teacher at Oblock Junior High School, beginning on or about April 4, 2013 through the end of the 2012-13 school year.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend retroactive approval to adjust the unpaid maternity leave of Amber Soxman to begin October 9, 2012 and end on December 9, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval for an unpaid leave for Nichole Litzinger, Long Term Substitute Earth & Space Teacher at Plum High School, beginning on or about January 28, 2013 to April 2, 2013.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval of the following leaves in accordance with the Family Medical Leave Act (FMLA) :

1. Rochelle Dunn, Social Studies Teacher at Plum High School, for an unpaid FMLA leave retroactive to September 26, 2012 through October 1, 2012.
2. Renae Ritchie, PCA at Pivik Elementary School, for an unpaid FMLA leave retroactive to October 4, 5 and 15, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend recalling Caitlin Schuchert, furloughed Math Teacher, retroactive to October 24, 2012 through November 21, 2012 at the current day to day substitute rate.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to hire the following Bus Aides at the contracted rate, effective October 31, 2012:

1. Sara Kaufmann
2. Debra McKillop

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to hire the following Bus Aide Substitutes at the current substitute rate, effective October 31, 2012:

1. Alberta Leonzio
2. Carol Dugan

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to create a 35 hour per week Personal Care Aide position at Pivik Elementary School, retroactive to October 29, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to transfer Paula Brozek, PCA from Regency Park Elementary School to Pivik Elementary School, retroactive to October 29, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to recall Marian Donnelly, Personal Care Aide to fill the open paraprofessional position at Regency Park Elementary School, effective November 5, 2012.

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval of the Cook Manager's salary increases for the 2012-13 school year; as attached and presented.

Rating	Salary Increase %
Superior Expectations	2.0%
Exceeds Expectations	1.5%
Meets Expectations	1.0%
Needs Improvement/Below Standards	0.0%

Motion by: Colella, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Dowdell, Drake, McGough, McMasters, St. Leger, Zucco

No: White

Absent: Tommarello

Abstain: Colella

Education Committee - Mr. Joe Tommarello, Chair

Recommend approval of the Holiday Park Elementary School Washington, D.C. Field Trip, April 26-28, 2013.

Motion by: White, Second by: Colella

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to accept the Inter State Portrait Agreement for the 2013-14 school year.

Motion by: White, Second by: Colella

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend accepting the Voluntary Informal Disposition for Student A.

Motion by: White, Second by: Colella

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval of the purchase agreement with Trebon Company, Inc. for Sophos Complete Security for Schools and Sophos Virtual Web Appliance for Internet and virus protection at a cost of \$22,800.00.

Motion by: Colella, Second by: White

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

The Education Committee met on October 9, 2012. Mrs. White made this report. The next meeting is scheduled for Monday, November 5, 2012, immediately following the Facilities Meeting in the PHS Board Room.

Finance Committee - Mr. Kevin Dowdell, Chair

Recommend approval of the Treasurer's Report and bill payments for September 2012, as presented.

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Delinquent Real Estate Taxes and Fees collected by Andrews and Price for September 2012.

Prior Year Delinquent Taxes	\$59,067.83
Per Capita Taxes	220.00
Miscellaneous Fees Recovered	<u>288.66</u>
Total Amount Collected	\$59,576.49

Recommend approval to accept the following Budget Transfers:

1. 2011-12 year-end closing transfers
2. 2012-13 transfers for October 2012

Motion by: Dowdell, Second by: Zucco

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

The Finance Committee met on October 23, 2012. Mr. Dowdell made this report. The next meeting is scheduled for Tuesday, November 13, 2012 at 6:00PM in the PHS Board Room.

Policy Committee - Mr. Rich Zucco, Chair

The Policy Committee met on October 9, 2012. Mr. Zucco made this report. The next meeting is scheduled for Monday, November 5, 2012, following the Education Committee Meeting in the PHS Board Room.

Transportation Committee - Mr. Tom McGough, Chair

The Transportation Committee did not meet this month.

Athletic Committee - Mr. John St. Leger, Chair

Recommend approval to hire Mark Garvey, Ninth Grade Girls' Basketball Coach for the 2012-13 school year, at a stipend of \$3,013.00.

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Recommend approval to accept the following Volunteer Rifle Coaches for the 2012-13 school year:

1. Dwight Locke

2. Terry Speer

Motion by: St. Leger, Second by: McGough

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

The Athletic Committee did not meet this month.

Food Service and Nutrition Committee - Mrs. Loretta White, Chair

The Food Service and Nutrition Committee met on October 16, 2012. Mrs. White made this report.

Intergovernmental Committee - Mr. John St. Leger, Chair

The Intergovernmental Committee did not meet this month.

Forbes Road Career and Technology Center - Mr. John St. Leger, Representative

No Report this month.

Eastern Area Schools - Mrs. Loretta White, Representative

Mrs. White made this report.

Legislative Policy Council - Mr. Sal Colella, Representative

Mr. Colella made this report.

Allegheny Intermediate Unit #3 - Mr. Tom McGough, Board Member

Mr. McGough made this report.

President's Report - Mr. Andrew Drake

Mr. Drake will make this report.

Superintendent's Report - Dr. Timothy S. Glasspool

Recommend approval to accept the Superintendent's Report, as submitted.

1. Principals' Monthly Reports
2. Discipline Report
3. Conference/Workshop Requests

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

Announcements

The Committee Meeting Schedule for November is as follows:

1. Monday, November 5, 2012 at 6:00PM – Facilities, Education and Policy
2. Tuesday, November 13, 2012 at 6:00PM – Finance and Discussion

The regular November Board Meeting is scheduled for Tuesday, November 27, 2012 at 7:00 p.m. in the Plum High School Auditorium.

Adjournment

Motion to adjourn the meeting at 8:03PM

Motion by: McMasters, Second by: Dowdell

Final Resolution: Motion Passes

Yes: Colella, Dowdell, Drake, McGough, McMasters, St. Leger, White, Zucco

No: None

Absent: Tommarello

